

Haverhill Corner Precinct
Meeting Agenda
April 17, 2024
7:00 PM
Called to order at 7:00 PM

Attendance: Doug Dutille, Mike Lavoie, Albie Estes, Barb Dutille and Mary Ann Rood

Approve Agenda: Motion to approve by Mike Lavoie. Second by Doug Dutille - all in favor

Approve prior meeting minutes: Motion to approve as printed by Doug Dutille. Second by Mike Lavoie – all in favor

Approve Manifest: Reviewed and signed by commissioners

Old Business

Lien: signed by Doug Dutille

Street Lights: Administrator stated that the non-working street lights were reported and Eversource has completed the job.

New water meters: Doug Dutille stated that we have to call F. W. Webb's corporate office because they claim we did not complete the form. Administrator will call and finalize with them. Discussion

New Business

Appointment of Deputy Treasurer: Barb Dutille asked the commissioners to appoint Todd Aldrich to be the deputy treasurer. Motion to approve by Mike Lavoie. Second by Doug Dutille – all in favor

Treasurer's report: Presented by Barb Dutille. Unanticipated Funds \$28,667.88 / Water Account \$62,720.60 / Donations \$3,167.39 / Building Account \$114,300.49 Motion to approve by Mike Lavoie. Second by Albie Estes – all in favor

Utility pole (end of fire station driveway): Mike Lavoie explained that the conduit wire is chafing (water is coming out). Mike received a call from Scott Eastman. Scott is reaching out on our behalf to the power company. Discussion – chances are it is the precincts expenditure

Administrator: NHDES Workshops: Administrator updated commissioners on the workshops, one of which was a Cybersecurity workshop. Upon completion it has been decided that we need to have Primex come and do an assessment for the precinct as it will be mandatory to have an emergency plan in place for a cybersecurity attack

Administrator: Website: Follow up on where we are at. Admin reached out to the NH municipal association for procedural advice. Once reviewed, a decision will be made on the web designer and admin will begin to draft the pages

Other Business: New rate for CC payments: Administrator stated that Quickbooks' fees for credit card payment has increased and that we have to raise what we charge our customers to 4% to cover the charges effective May 1st 2024. Motion to approve by Doug Dutille. Second by Albie Estes – all in favor

Adjourn: Motion to adjourn by Mike Lavoie. Second by Albie Estes – all in favor

Adjourned at 7:50 PM