

Precinct of Haverhill Corner
PO Box 11
Haverhill, NH 03765

603.989.5655
office@haverhillcornernh.com

Haverhill Corner Precinct
Meeting Minutes
February 12, 2025
Called to order at 7:00 PM

Attendance: Doug Dutile, Mike Lavoie, Albie Estes, Barb Dutile and Mary Ann Rood

Public Appearance: None

Approve Agenda: Motion to approve with addition to New Business: E. water leak at trailer park and f. Meeting with planning board at their last meeting by Mike Lavoie. Second by Albie Estes – all in favor

Approve Prior meeting minutes: Motion to approve by Mike Lavoie with the addition that the generator contract is for the monitor building. Second by Albie Estes – all in favor

Approve Budget hearing minutes: Motion to approve by Albie Estes. Second by Doug Dutile – all in favor

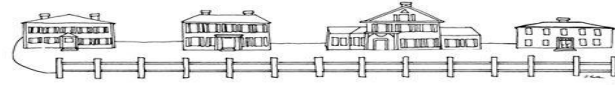
Approve Manifest: Reviewed and signed by commissioners

Old Business

Trailer Park Water meter: Doug Dutile mentioned that the meter to the entrance to the trailer park has been purchased. Woodsville will install when they can.

New Business

Treasurer's report: Presented by Barb Dutile. Unanticipated Funds \$28,728.26 / Water Account \$25,246.49 / Donations Account \$3,168.72 / Building Account \$144,856.07. Barb also reported on the status of the Bar Harbor trust funds. Motion to approve as printed by Mike Lavoie. Second by Albie Estes – all in favor



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Water Department Policy regarding basic rate charges for residents without water hook-up (meter): Admin spoke about a conversation that she along with Mike Lavoie had with NHMA's legal counsel regarding charging customers who no longer have a water meter. Legally we can charge them, but it was suggested that if we do, it should be a reasonable fee. Doug Dutile mentioned the case that was brought to the state (McGrath v. Town of Canaan). The Opinion issued on April 19, 2022 states that water districts are allowed to charge a fee for residents not receiving water – deeming it legal. Conversation regarding what to do about multiple situations within the precinct. Doug motioned to table this and take a couple of work sessions to work on a new water policy. It was agreed to reach out to other water systems to get their regulations and review. Second by Mike Lavoie – all in favor

Website status: Administrator previewed the website for comments

Administrator: Presented a draft for the debit card policy for the precinct. Reviewed by commissioners. Corrections to be made.

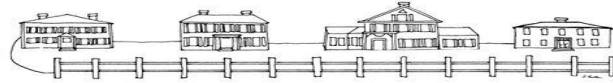
Administrator also presented her resignation for April 1, 2026.

Water leak at the trailer park. Woodsville dug it up by Todd Wright. It looks like an old line to the trailer park, but it can't be confirmed. Harold Clough recommended that we wait until spring to locate another shut-off. Doug Dutile recommended we pay Paige and Woodsville Water and Light for the work and not the trailer park because we are unable to verify who owns the line. Discussion.

Precinct of Haverhill Corner Planning Board Meeting. Doug Dutile and Mike Lavoie attended the most recent meeting to explain the situation with the Gladstone permit for a lagoon.

Other Business: Building permit for Gladstone received by precinct. Doug Dutile said that he would call Walt Gladstone and discuss as we are not sure if we should sign off on the permit before the state approves his permit for the lagoon. Mike Lavoie thinks he may have accidentally misled Walt, which led to this going to the town of Haverhill instead of us. Discussion

AR aging report. When to tag residents.



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Doug Dutile asked if we should dig out the fire hydrants given the recent snow accumulation. Mike Lavoie said – no, it wasn't necessary. Street lights out need to be reported.

Doug Dutile presented options for the admin replacement. Discussed what to do about hiring.

Adjourn: Motion to adjourn by Mike Lavoie. Second by Doug Dutile – all in favor

Adjourned at 8:30