

Haverhill Corner Precinct
Meeting Minutes
May 17, 2023
7:00 PM
Called to order at 7:00

Attendance: Doug Dutille, Mike Lavoie, Albie Estes, Barb Dutille and Mary Ann Rood

Public Appearance: Brigitte Codling, Jennifer Boucher and Mark Locke

Purpose: to discuss building permit process. Brigitte Codling presented an overview of the document package, breaking it down by category, presentation of a letter that recognized that building permits were not being issued during COVID (a lot of new building going on without permits). Mountain Lakes district building permit document, which lead to the revised rules (proper process to obtain permits). Additionally, Brigitte provided a CAV form (FEMA based) – FEMA stated that the town is not strict enough in the building permit process and required the town to revamp the process or risk losing flood insurance. Next, the flood prone ordinance. A state review is also done to ensure that the flood plain is up to date. Mark Locke reviewed the building permit form itself, reiterating that we make sure we get paid and then highlighting areas to be mindful of. Does the work require a building permit? Mark covered areas where it would and wouldn't be required. Albie stated that some of permits are done only to gain information to tax the property. Brigitte agreed. Discussed Mountain Lakes building without town approval. Mike Lavoie had a lot of questions regarding the requirement of a permit for maintenance. Then questioned when the people actually voted for the newer ‘set of rules?’ discussion about what is ‘maintenance.’ Doug Dutille wanted to make clear that the commissioners will sign the permit even if not applicable. For general maintenance the commissioners will sign it N/A – this was acceptable. Barb Dutille made a suggestion regarding the tax assessor having ID. Doug had a question regarding unregistered cars on properties, correction vehicles. The precinct has received several complaints. Doug thanked Brigitte for coming.

Approve Agenda: Motion to approve by Mike Lavoie. Second by Barb Dutille – all in favor

Approve prior meeting minutes: Motion to approve by Mike Lavoie. Second by Albie Estes. Comment by Barb Dutille to admin. Make note, missing “r” on treasurer’s report. All in favor

Approve Manifest: reviewed and signed by all three commissioners

Old Business

Sponsor the Vesta Smith Award for Betty Gray (posthumously): Barb Dutile reported that she attended. At least thirty-five people were there for the award

Land purchase at monitor building: Mike Lavoie reached out to Jake, but had not heard back before tonight's meeting. Everything is signed. It needs to go to planning board then Bruno

ISO notice, flushing hydrants and flow test: has been completed

Review of Nicholas Best Lien (Registry of Deeds - Book and Page) Doug commented that Nicholas told him the town had a lien on his trailer. Doug would like to verify with the town that they do, in fact, have a lien.

New Business

Treasurer's report: Provided by Barb Dutile: Unanticipated funds \$55,985.70 / Water Account \$51,106.01 / Donations \$3,165.45 / Building Account \$94,657.56. Motion to approve by Mike Lavoie. Second by Albie Estes – all in favor

Review and sign DRA Report MS-232 - done

EMTA – The precinct paid for Dan Baker to attend EMT training and certification, which he has been unable to pass. Additionally, Dan recently moved out of the area. Doug asked if we should ask Dan Baker for the money back – agreed we need to get the money back. Doug will reach out.

Doug will write a thank you letter to the town for the Mildred Page money

Other Business: Admin questioned whether Court Street Arts pays the deposit fee for use of the Commons for their concert series - No

Adjourn: Motion to adjourn by Mike Lavoie. Second by Albie Estes.

Adjourned @ 8:29 pm