

Haverhill Corner Precinct
Meeting Minutes
October 18, 2023
7:00 PM

Attendance: Doug Dutille, Albie Estes, Mike Lavoie, Barb Dutille and Mary Ann Rood

Called to order: 7:00

Approve Agenda: Motion to approve with amendment to New Business (b) Tress on the Common by Doug Dutille. Second by Albie Estes – all in favor

Approve prior meeting minutes: Motion to approve by Mike Lavoie to accept as printed. Second by Albie Estes – all in favor

Approve Manifest: reviewed and signed. Motion to approve by Doug Dutille. Second by Albie Estes – all in favor

Old Business

Land purchase at monitor building: Update – Doug Dutille spoke with Kevin Bruno's office. They said they sent a title search to us to be approved. They will finalize it and give us a closing date. Marie and Earl Aremburg plan to be at the closing. Short discussion about the closing. All three commissioners plan to attend. A thank you letter to the selectboard will go out. Mike Lavoie would like to thank Mr. Chase as well (regarding trees).

EMTA (Dan Baker): Update – Doug would like to engage a retired court person to file the small claims electronically for us. Motion to move forward by Mike Lavoie. Second by Albie Estes – all in favor.

Exercising Water Valves (update): Exercising Water Valves. Doug Dutille will sit with Kevin Shelton and Harold Clough to decide which ones are to be done. Update – Kevin and Harold want to do the main ones first. Mike Lavie thinks the ones at the intersection of the commons should be first. Mike stated they should start where the system starts and work their way out. Mike will talk to Dan Bouton to see what he thinks.

Water meter upgrades (update): We have estimates from Ti-Sales and FW Webb. In order to understand the estimates in their entirety, Kevin Shelton agreed to meet

with us about the cost in a work session. (Update needed) – We met with WWL. Doug Dutille discussed looking toward hiring a grant writer. Doug went to the No. Haverhill board meeting to discuss combining our efforts. They unanimously voted to join us. Next meeting will be Woodsville to get approval from them as well. Doug Dutille motioned to have a work session with Mtn. Lakes, No. Haverhill, and Woodsville to discuss hiring a grant writer. Second by Mike Lavoie All in favor – Doug will set it for November 13th. Further discussion about work session and grant possibilities.

QB/Consultant: Discussed hiring Better Bookkeeping (referred to us by the Auditors) at \$95.00. Motion by Mike Lavoie to take the money needed out of unanticipated funds to go ahead and use consultant to clean up QuickBooks. Second by Doug Dutille – all in favor (This needs to be addressed again as changes had to be made) – Motion by Doug Dutille to approve new contract with A-La-Carte Bookkeeping, and use the audit / accountant budget line to pay for consultant. Discussion concerning whether or not we should move forward with consultant. Second by Mike Lavoie giving the administrative assistant up to 11 hours to start. Second by Albie Estes – all in favor.

Review bid from Jim McKinnon and Alan Leete for window replacement at Haverhill Corner Fire Station. Commissioners reviewed quotes – Motion to table by Doug Dutille. Second by Mike Lavoie – all in favor: Mike Lavoie stated that it needs to get fixed. Doug Dutille motioned to let Alan do the front window in the office and then when that's done, we will determine if there is enough money left to do the other windows. Second by Albie Estes – all in favor. Further discussion about helping Alan.

New Business

Treasurer's report: Presented by Barb Dutille. Unanticipated funds \$54,145.62 / Water Account \$45,773.90 / Donations \$3,166.11 / Building Account \$96,467.74. Motion to approve report by Doug Dutille. Second by Albie Estes – all in favor

Trees on the Common: Doug Dutille mentioned that Mike Clark is there now taking care of dead trees. We will be billed approx. \$3800 for the work. Doug is wondering why we can't get the town to pay for the work. Mike Lavoie would like to ask the town for assistance. Doug thinks that we need to make the town manager aware. Mike will try to get the manager here to walk around the common and see

the work that needs to be done. Motion by Doug Dutille to take money from several budget lines to pay for the work that was necessary due to safety concerns. Second by Abbie Estes – all favor

Other Business

Building permit for: 545 Dartmouth College Hwy – reviewed and signed

Adjourn: Motion to adjourn by Doug Dutille. Second by Mike Lavoie – all in favor

Adjourned at 8:16